



# Special Education Student Learning & Licensure



Workflow Process Defined  
Field I



# Field I

Activity Schedule attached to these courses

- ePortfolio uploads  
Visible on the open date and  
Due 14 weeks after the open date

- 



# Field I Evaluation Process

## Fields 1 Summary Evaluation Final

- This is filled out by the Mentor Teacher
- Once the correct ones are filled out the process is ALWAYS SAVE AND SUBMIT. Once the Mentor hits SUBMIT the eval will be closed
- The title of the evaluator is ALWAYS listed in the title – See to the right in yellow

The screenshot shows a software interface for an 'Assessment Panel'. At the top right, there is a 'CANCEL' button. The main title of the panel is 'Assessment & scoring'. Below this, the title of the evaluation is 'MENTOR MIDTERM Clinical Evaluation Summary', which is highlighted in yellow. The interface includes a table with columns for 'Accep...', 'Target', and 'Exceeds'. The table contains several rows, each with a dropdown menu and checkmarks. The dropdown menus are labeled 'ATTENTI...', 'COMMA...', and 'COMMA...'. The checkmarks are in the 'Accep...', 'Target', and 'Exceeds' columns. The table is partially obscured by a greyed-out area, suggesting it is not the primary focus of the current view.

# Final Disposition

## Disposition Self-Assessment

- This is filled out by the Student First
- Once the student has filled out the process is ALWAYS SAVE AND SUBMIT.
- Then the supervisor can see and evaluate
- The title of the evaluator is ALWAYS listed in the title – See to the right in yellow

## Student Self Eval in the body

YEPEZ, ELIANA | SPRING 2023 CLINICAL PROGRAM ECED-48100-002  
Midterm Clinical Summary Evaluation

CANCEL

Assessment Panel

Midterm Clinical Summary Evaluation

Assessment & scoring

MENTOR MIDTERM Clinical Evaluation Summary

Directions: Please review this evaluation summary form thoroughly to familiarize yourself with the competencies and indicators prior to assessing the teacher candidate's performance. The indicators are suggestions and should not be considered an exhaustive list. Additional comments and narrative feedback is encouraged and should be added at the end of the form.

View Rubric Details

Complete the form by rating the candidate's performance on each indicator.

**4-Exceeds**  
Exceptional level of performance indicating the candidate has gone beyond expectations for this level or experience.

**3-Target**  
Proficient level of performance indicating the candidate has mastered expectations for this level of experience.

**2 - Acceptable**  
Basic level of performance indicating the candidate has met expectations satisfactory for this level of experience, is able to demonstrate competency indicators in most situations but at times needs assistance, and is ready to move to the next stage of development. Candidate will require additional guided practice and supervision to gain fluency and ensure generalization and maintenance of newly acquired competency.

**1 - Unacceptable**  
Unsatisfactory level of performance indicating that the teacher candidate has NOT met expectations for this level of experience. Candidate will require significant coaching and supervision to meet expectations.

**No Entry**  
Candidate has not been observed performing this indicator.

Standards (All competencies)

- Lewis DOE #2: Candidates will demonstrate the knowledge and skills appropriate for their discipline in a clinical or scholarly setting.
- BC #9: Employ critical and creative thinking skills by articulating or crafting an argument's major assertions and assumptions and evaluating its supporting evidence, using both qualitative and quantitative analysis.
- OSLO #2: Formulate and evaluate evidence-based practice.
- DEC (2023) Field & Clinical Experience Standards

**STUDENT Self Evaluation MIDTERM**

Show all standards

Total Score: 235/312 - 75.32% - Mean 3.01

ELEMENTS	UNACCEPTABLE	ACCEPTABLE	TARGET	EXCEEDS
ATTENTION TO DIVERSITY Creates a learning community in which individual differences are recognized and respected.	1 Point	2 Points	3 Points	4 Points

Mentor Feedback

## Mentor and Supervisor on the right

CANCEL

Assessment Panel

Assessment & scoring

MENTOR Summary

[View Rubric Details](#)

0/0 - 0.00%

Elements	Unacc...	Accep...	Target	Exceeds
ATTENL...	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ATTENL...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMM...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMME...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMM...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMM...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMM...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMM...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
APPROP...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
APPROP...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PLANNIN...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PLANNIN...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Mentor Feedback

# ePortfolio Activity Process

ePortfolios are available for ALL students to see and is owned by the students.

This portfolio is how students are admitted to the teacher education program as teacher candidates. It's completion is mandatory before progressing to the 2<sup>nd</sup> semester/Field II.

There are 15 pages in the students ePortfolios for downloads and uploads with directions.

ePortfolio is an activity scheduled that is attached to the course. Once the portfolio is completed by the student, they can then upload in that activity in that class

## Common Errors

Student should NOT submit unless complete

Just because the student updates on their end it DOES NOT update in the activity

What should you do if the student submits an incomplete one? Send back to the students for revisions and to withdraw and resubmit

Work around if you have trouble with the above solution. We can add a new activity and ask the student to reupload the new portfolio



# Support

If you have any issues with the system, there are two resources. If no one is available or after business hours, please call Watermark support listed below.

- The number is 1-800-311-5656
- Option 1 for Student Learning and Licensure



Leanne Harris  
s...@lewisu.edu  
Manager  
ge of Education and Social Sciences

Data Manager  
Data  
Colle

D-1-337-Unit-224  
(915) 820-5047